

# MSM

MAASTRICHT  
SCHOOL OF  
MANAGEMENT

Revisions in EER  
2019-2020

MSc programs in MME

Joint Master Program  
RWTH and MSM

Working together for better global management

## Revisions in EER MSc programs in MME in collaboration with RWTH (Aachen)

The revised "Education & Examinations Regulations" 2019-2020 is divided in 6 Chapters and 7 Appendices. Hereby we summarize the (main) changes in the document. The source of this document is the Education & Examinations Regulations (EER) 2018-2019.

### Throughout the whole document the following has been changed:

- The Academic Year has been adjusted from "October 1<sup>st</sup>, 2018 and ending September 30<sup>th</sup>, 2019" to "October 1<sup>st</sup>, 2019 and ending September 30<sup>th</sup>, 2020".
- The MSc program in Management and Engineering in Structural Engineering and Risk Management of Industrial Facilities (MME-CONSTRUCT) was added to the different chapters.

### Changes per chapter:

#### Chapter 1 General provisions:

##### **Article 1.1 Applicability of the regulations**

- No adjustments.

##### **Article 1.2 Definition of terms**

- In Article 1.2 Definition of terms, the underlined sentence has been added: "**Examiner:** *the person who in accordance with Article 7.12c of the Act/WHW is authorized to administer and conduct assessments and to evaluate and determine (final) assessment results. An examiner is appointed by the MSM Examination Board. Often program lecturers will be the authorized examiner for a particular assessment*".

##### **Article 1.3 Aims of the MSc programs in MME**

- No adjustments.

#### Chapter 2 Description of the MSc programs in MME

##### **Article 2.1 Content MSc programs in MME**

- No adjustments

##### **Article 2.2 Study Load MSc programs in MME**

- In Article 2.2.1 Credits, the study load for the MSc program in Structural Engineering and Risk Management of Industrial Facilities has been added.

##### **Article 2.3 Duration MSc programs in MME**

- No adjustments

##### **Article 2.4 Language of instruction**

- No adjustments.

## **Chapter 3 Assessment Requirements**

### **Article 3.1 Participants Obligations**

- No adjustments.

### **Article 3.2 – (Resit) Assessments**

- In Article 3.2.2 Course assignments (First attempt), the underlined words have been added; “A participant can only request for an extension with regard to the deadline set for the same course assignment once”.
- In Article 3.2.2 Course assignments (First attempt), the underlined words have been added; “Unapproved late submissions and no submission of course assignments (first attempt), after the scheduled submission deadline, will be considered as a re-submission after a “No Pass”. Unapproved late submissions and no submission of resit course assignments (second attempt), after the scheduled re-submission deadline, will imply a “Fail” for the course. Please refer to Article 3.2.4”.

### **Article 3.3 Special assessments for disabled participants**

- No adjustments.

### **Article 3.4 Assessment periods and dates**

- No adjustments.

### **Article 3.5 Master Thesis**

- In Article 3.5.1.b Master Thesis, the underlined words are added; “The participant is required to submit the (approved) Master Thesis before or on the submission deadline scheduled by the MSM Academic Coordinator in agreement with RWTH”.

### **Article 3.6 Prerequisites Master Thesis**

- No adjustments.

### **Article 3.7 Personal Circumstances**

- In Article 3.7 Personal Circumstances, “or MSM Global Education Programs department” has been added next to “MSM Academic Coordinator”.

### **Article 3.8 Evaluation and notification of (resit) assessment results**

- In Article 3.8.5 Grades Resit Assessment (second attempt), the underlined sentence has been added to the following paragraph; “The participant is only allowed to re-submit that (those) part(s) of the course, for which (s)he obtained a score less than 5.5 and only if the final grade is higher than or equal to 4.0. It is not allowed to re-submit a course assignment when the participant has already obtained a passing final grade for the course. The same holds for the Master Thesis”.
- In Article 3.8.6 Failing Resit Assessments (after second attempt), the sentence; “**Fail:** The final course grade is under 5.5 or the written or oral examination or course assignment is under 5.5 (after second attempt)” has been changed into; “**Fail:** The final grade for a subject is under 5.5 and higher or equal than 4.0 or the written or oral examination or course assignment is under 5.5 (after second attempt), but the final grade is higher or equal than 4.0”.

### **Article 3.9 Validity of the results**

- No adjustments

### **Article 3.10 Right of Inspection**

- In the title of Article 3.10 Right of Inspection, the word “Review” has been added.

### **Article 3.11 Failure and Continuation of the MSc programs in MME**

- In Article 3.11 Failure and Continuation of the MSc in MME program, in paragraph h, the following paragraph; *“Until the Board of Appeal for Examinations (in case of an appeal) has taken a final decision regarding the dismissal recommendation of the MSM Examination Board, the participant is allowed to further participate in the MSc program in MME or other school activities. However, the participant is not allowed to take anymore resit assessments (second attempts) until a final decision by the Board of Appeal for Examinations has been taken”* has been changed into; *“Until a final decision has been taken by the MSM Examination Board, the Board of Appeal for Examinations or the Dean of MSM, the participant is allowed to further participate in the MSc in MME program or other school activities. However, the participant is not allowed to take anymore resit assessments (second attempts) or to retake a course after failure of the course until a final decision by the MSM Examination Board, the Board of Appeal for Examinations and the Dean of MSM has been taken”*.

### **Article 3.12 Exemption Requests**

- In Article 3.12.1. Exemption requests, paragraph a. Authority, the following sentence has been deleted; *“An Admissions Board acts on behalf of the MSM Examination Board and reserves the right to accept or reject credits earned at other institutions of higher education”*.

### **Article 3.13 Rules of Procedure and Academic Conduct**

- No adjustments.

### **Article 3.14 Academic Misconduct**

- In Article 3.14.1. Authority, the underlined words have been added; *“In case of irregularities in an assessment or part(s) thereof, preventing the MSM Examination Board or an examiner from evaluating the participant’s knowledge, or in case of the participant committing academic misconduct or creating the opportunity to commit academic misconduct (including but are not limited to fraud, plagiarism, forgery or academic outsourcing), the MSM Examination Board is authorized to impose sanctions upon the participant”*.
- In Article 3.14.1. Authority, the underlined words have been added; *“If a participant is found guilty of serious or repetition of academic misconduct, the MSM Examination Board may recommend the participants immediate expulsion from the MSc in MME program to the Dean”*.
- In Article 3.14.1. Authority, the following paragraph has been added; *“The MSM Examination Board is authorized to declare an assessment null and void or part(s) of an assessment, in case the MSM Examination Board cannot correctly evaluate the knowledge, insight and skills of a participant or participants with respect to a particular component of the overall assessment and an evaluation thereof (Article 7.12, paragraph 2 of the Act/WHW)*.
- In Article 3.14.3. Plagiarism, the underlined words have been deleted in the following paragraph; *“Policy in case only one (1) group member objects to detected plagiarism in a group assignment: An individual objection to a group assignment grade or detected plagiarism in a group assignment will be rejected. The MSM Examination Board will judge an objection in case of a group assignment only on group level and not individual level”*.
- In Article 3.14.6. Sanctions, the underlined words have been added in the following paragraph; *“Academic misconduct will have one or more of, but is not limited to, the following consequences. Regarding clause 1 of this article, the MSM Examination Board may reach the decision to impose any of the following sanctions (but are not limited to) or a combination thereof upon the participant, depending on the gravity of the academic misconduct”*.
- In Article 3.14.6. Sanctions, the words “Zero “0” mark” have been changed into; “No Grade” in the following sentence; *“Complete or partial voidance or annulment of the relevant assessment (“No Grade for the respective assessment)”*.
- In Article 3.14.6. Sanctions, the following sanction has been added; *“Other sanctions, such as repeating the entire course due to the gravity of the academic misconduct”*.

### **Article 3.15 Awarding credits**

- No adjustments.

### **Article 3.16 Fulfillment of all degree requirements**

- In Article 3.16 Fulfillment of all degree requirements, the sentence; “*The decision of the MSM Examination Board that a participant has fulfilled all degree requirements of the various course assessments means that the participant has given evidence of having obtained the general qualities as set out in the aims listed in Article 1.3 of these regulations and the specific qualities as specified by the descriptions of the specific courses, (final) assessments and practicals*” has been changed into; “*The decision of the MSM Examination Board that a participant has fulfilled all degree requirements means that the participant completed/ successfully passed all courses and Master Thesis*”.
- In Article 3.16 Fulfillment of all degree requirements, the underlined sentence; “*The participant is required to complete all degree requirements within five (5) academic years of his or her admission to the program*” has been changed into; “*The participant is required to complete all degree requirements within five (5) academic years counting from the official start of the program*”.

### **Article 3.17 MSc Degree and Course Certificate**

- No adjustments.

## **Chapter 4 Admission to the MSc program in MME**

- The MSc program in **Structural Engineering and Risk Management of Industrial Facilities (MME-CONSTRUCT)** was added to the chapter.

## **Chapter 5 Advice and Guidance**

- No adjustments.

## **Chapter 6 Final provisions**

- In Article 6.6 Time constraint for decisions of the MSM Examination Board, Section 1, the underlined words have been added in the following sentence; “*The MSM Examination Board aims to take a final decision and responds in writing within six (6) weeks after receipt of the written “motivated” reaction or request of the participant and within six (6) weeks after receipt of the judgment of the Board of Appeal for Examinations*”.
- In Article 6.7.1 Right of objection, the following sentences have been added; “*The motivation should relate to the substance of the assessment and/or address the way in which the assessment has been graded by the examiner(s). The motivated arguments put forward in an objection should convince the MSM Examination Board whether there is a reason to believe that the grade is not correct*”.
- In Article 6.7.2 Right of appeal, Section 1 Subjects of appeal, the following sentence; “*decisions regarding exemptions and transfer of credits among programs as mentioned in these regulations*” has been replaced by the following sentence; “*decisions regarding requests for exemption, extension, deferment and transfer of credits among programs as mentioned in the EER*”.
- In Article 6.7.2 Right of appeal, Section 2 Legality of decisions, the following sentence has been added; “*If the appeal is accepted by the Board of Appeal for Examinations, but a final judgment is not yet communicated by the Board of Appeal, the Final Decision from the MSM Examination Board is binding, until a final judgment has been sent*”.
- In Article 6.7.2 Right of appeal, section 5 has been added.

### **Appendix I: Outline MSc programs in MME – part 1**

- The latest outlines have been added.

### **Appendix I: Curriculum overview MSc programs in MME – part 2**

- The latest curriculums have been added.

### **Appendix II: Rules of Procedure and Academic Conduct - part 1**

- In Part 1: Regulations during written examinations, the words “Fail” (zero “0” mark) have been changed into; “No Grade” in the following sentence; “Any reported cases of unethical behavior, including cheating or attempts to cheat will result in a “No Grade” for the respective written examination or may result in a removal from the program”.

### **Appendix II: Rules of Procedure and Academic Conduct - part 2**

- In section Non-Academic Misconduct, the following examples have been added; “inappropriate social media behavior, alcohol abuse and inappropriate behavior during company visits or other educational or extra curricula activities”.
- In the section Disciplinary Actions, the underlined words have been added in the following paragraph; “Academic or non-academic misconduct will have one or more of, but is not limited to, the following consequences. The MSM Examination Board may reach the decision to impose any of the following sanctions (but are not limited to) or a combination thereof upon the participant, depending on the gravity of the academic misconduct”.
- In the section Disciplinary Actions, the words “Zero “0” mark” have been changed into; “No Grade” in the following sentence; “Complete or partial voidance or annulment of the relevant assessment (“No Grade for the respective assessment)”.
- In the section Disciplinary Actions, the following sanction has been added; “Other sanctions, such as repeating the entire course due to the gravity of the academic misconduct”.
- In the section Disciplinary Actions, the underlined words have been added; “If a participant is found guilty of serious or repetition of academic misconduct, the MSM Examination Board may recommend the participants immediate expulsion from the MSc program in MME to the Joint Examination Board”.

### **Appendix III: Financial Conditions**

- “Director of Education and Executive Development” has been changed into; “Chief Financial Officer” with regard to payment in installments.

### **Appendix IV: Diverse Matters**

- No adjustments.

### **Appendix V: Mission, Vision and Core Values**

- No adjustments.

### **Appendix VI: Regulations for the use of IT Facilities at MSM in Maastricht**

- No adjustments.

### **Appendix VII: Access to the MSM Information Center Portal, Moodle and MSM Alumni library**

- There were some minor changes to the section MSM Information Center Portal and MSM Alumni Library.



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